



PO LEUNG KUK VICWOOD K.T.CHONG SIXTH FORM COLLEGE
12 Willow Street, Tai Kok Tsui, Kowloon, Hong Kong.
Telephone: 23905010 Fax: 23962926

保良局莊啟程預科書院
九龍大角咀柳樹街 12 號

28 Jan, 2019

Dear Parents/ Guardians

Parents' Day

The College will hold the Parents' Day on 24 February 2019 (Sunday) for you to meet your child's mentor and learn about his/her performance in school. We would also like to hear your opinions about any school issues, if any.

You will get your child's first term report when you meet the mentor. Please go to Room _____ at _____ on that day. If the time does not suit you, please contact the mentor Mr/Ms _____ by calling 2390 5010 to change the time.

Students have to wear proper school uniform or PE uniform when coming to school with their parents on the day. Failing to do so will lead to deduction of conduct marks. Students who cannot attend the Parents' Day must apply for sick or casual leave and submit the relevant documents. The application for casual leave should be submitted at least two days in advance.

Some parents will need to see the social worker, the discipline teacher, the guidance teacher and /or the teacher-in-charge of SENS on that day. Parents concerned please acknowledge receipt of the information about the interview(s) in the reply slip and attend the interview(s) at the specified time.

On the day, the 'Applied Learning Module Introductory Session' will be held for parents of S4 students from 9am to 9:30am. Parents concerned please indicate in the reply slip if you will or will not attend it.

Please note that 25 Feb, 2019 (Monday), the day after the Parents' Day is a school holiday. Please also be informed that no parking space is available for visitors on the school premises on the Parents' Day.

Yours faithfully,

Lee Poon Shing (Dr)

Principal



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敬啟者:

家長日通告

本校將於二月二十四日（星期日）舉行家長日，家長日當天，家長將與子女的導師會面，瞭解子女在校的各項表現，同時，家長也可藉此機會，向校方提出各方面的意見。

為使會面進行順利，懇請 台端於當日_____時_____分到達本校_____室與導師會晤及領取上學期成績表。如需要更改時間，請致電 2390 5010 聯絡_____老師另作安排。

學生當天必須穿著整齊校服或體育服裝，陪同家長出席。如果學生穿著便服或不整齊的校服到校，將會受到操行分扣減的處分。不能陪同家長出席家長日的同學，必須向導師申請病假或事假，並附上有關的證明文件。若同學申請事假，必須在最少兩天前遞交申請。

家長日當天，部分家長將會安排與訓導老師、輔導老師、學習支援組老師或社工會面。有關家長，請在回條中表示已收到是項通知，並準時出席。

學校當天將為中四學生家長舉行「應用學習課程」講座。有興趣出席是項活動的家長，請在回條中列明。

家長日翌日，即二月二十五日（星期一）為補假，學生毋須返校。另外，駕車的家長請注意，學校當天不提供車位。

此致

貴家長



保良局莊啟程預科書院
校長 李盤勝博士謹啟

二零一九年一月二十八日